

**Contract Committee Review Request**

**MUST BE COMPLETED IN FULL**

Date: \_\_\_\_\_

Contract/Agreement Vendor: Chuy's - Elli Delgado  
Name of Vendor & Contact Person

chuys32@chuys.com  
Vendor Email Address

Restaurant Fundraiser  
Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

New Agreement / ASECC  
Reason/Audience to benefit

10-10-22      \_\_\_\_\_  
BOE Date                              Amount of agreement

Person Submitting Contract/Agreement for Review: Julie Emanuel

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator: Julie Wallace

Does this Contract/Agreement utilize technology? YES/NO NO  
 If yes, Technology Admin: N/A

Cabinet Team Member: John L. Dunn

Funding Source: 938 FAF Teacher/Staff Activity  
Fund/Project                              OCAS Coding

Consent

Action

*Spirit Night Fundraiser - 10% of total food purchases made by people showing a flyer or digital-flyer will be sent to our site (ASECC). Tentatively planning on 4 spirit nights (one per month) in Nov 2022, Jan 2023, Feb 2023, and April 2023.*

**Summary** This area must be complete with full explanation of contract

*The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*



## FUNDRAISING AGREEMENT

Fundraiser Days are available Monday-Wednesday. Chuy's will provide a customized flyer for the organization to distribute. We can also provide a digital flyer upon request. Attendees will turn in the flyer or show on their mobile devices when they come to eat on the date of the fundraiser. Chuy's will tally the total food purchases of those who turned in/showed the flyer and will donate 10% to your organization. The more people who bring in flyers, the more money we can raise.

Organization Arrow Springs Early Childhood Center

Contact Name/Title Sue McKenna

Phone 918-259-8599 Email smmckenna@baschools.org

Event Date One day per month in All Day  
Nov, Jan, Feb, and April

Organization will provide 3 weeks prior to the event:

- Number of flyers needed and date needed - Digital flyer will be created.
- High resolution logo       W-9 form for donation check

NOTES:

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Organization Signature

*Brittany Martin Granby*

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Chuy's Signature